



The German Federal Institute for Risk Assessment (BfR) has an immediate vacancy for the following position:

Head of the Information Technology Department of the BfR (f/m/d)

Reference no. 3557	Pay grade up to B2 BBesO	Place of work Berlin	Permanent position	Application deadline 30.06.2024	Apply here BfR job portal
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The BfR prepares independent expert opinions and statements on issues of food, feed and chemical safety and consumer health protection in Germany on the basis of internationally recognised scientific evaluation criteria. It advises the Federal Government and other institutions and interest groups in these areas. The BfR thus makes an important contribution to the protection of human health.

The position can also be filled within the framework of a collective labour agreement. If the personal requirements are met, a civil service appointment is possible at a later date.

Im Geschäftsbereich



Tasks

- Personnel and technical management of the new "Information Technology" department with seven organisational units and 77 employees, including budget responsibility
- Control sovereignty and overall responsibility for the use of IT at the BfR
- Development of the department, in particular content orientation, as well as management of cross-departmental offers and standards for high-quality and sustainable IT architecture and application development
- Provision and further development of services in the areas of network and security, basic services and helpdesk, artificial intelligence, library and research data management, IT planning and project management, laboratory IT and LIMS, digital innovation and supply chain modelling; including associated research in these areas
- Further development of the BfR topic areas, especially in the field of digital transformation and AI
- Conception and implementation of IT governance
- Implementation of major IT projects, including the digitalisation of processes
- Active participation in the planning and implementation of a joint IT infrastructure for the BMEL portfolio
- Managing the use of external service providers
- Advising institute management and executives on the use of IT systems and software

Your profile

- Completed university degree (Master's degree, diploma or comparable university degree) in information technology, computer science, engineering or natural sciences, data science, business informatics or comparable qualification
 - Experience with digital transformation and in-depth knowledge of information and communication technology, IT management and service
 - Management skills, in particular a high degree of decision-making ability, taking into account opportunities, risks and consequences and assuming responsibility for difficult decisions
 - Results- and resource-orientated working methods
 - Several years of management experience in larger organisational units and ability to adopt family-conscious management behaviour, knowledge of the correlation between management behaviour, motivation and willingness to perform
 - Expertise in issues of gender mainstreaming, the promotion of diversity and inclusion
 - Team-oriented working style with very good communication skills, strong ability to reflect and active promotion of team spirit through joint development of solutions
 - Strong willingness to perform and learn, also to further develop leadership skills
 - Practical experience in the communication and coordination of complex interdisciplinary IT projects as well as a cooperative and solution-orientated approach
 - Assertiveness through a confident and convincing demeanour as well as the ability to argue appropriately
 - Comprehensive conceptual, innovative and analytical thinking skills, taking future developments into account
 - Business fluent written and oral communication skills in German and good in English
 - Sensitivity to the needs of a research institution
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Desired

- Doctorate
- Knowledge and experience in administrative modernisation

Our offer

- As a family-friendly institute, we also offer part-time working models for management positions
- Flexible working hours without core working hours
- 30 days holiday (five-day week) and days off on 24.12. and 31.12.
- Possibility of claiming additional compensatory days for time credits
- Attractive subsidy (50%) for the Deutschlandticket job/company ticket
- Options for working from home
- Very good connection to the public transport network
- Extensive training opportunities for professional and personal development
- VBL company pension / capital-forming benefits
- AWO Family Service

Application procedure

Are you interested?

Then please apply by
30.06.2024 via our [job portal](#).

The interviews are expected to take place from 24 to 26 July 2024.

Please direct any questions in connection with the application process to:
bewerbung@bfr.bund.de.

If you are unable to apply online, please send us your application by post:

German Federal Institute for Risk Assessment
Personnel Department/ Max-Dohrn-Str. 8-10/10589
Berlin

If you have any questions about this position, please contact Prof. Dr Dr Dr h.c. Andreas Hensel

(T +49 30 18412-300 00)

or Prof Dr Tanja Schwerdtle

(T +49 30 18412-301 00)

Further information can be found on our homepage:

bfr.bund.de/en/careers.html



The BfR welcomes applications from people of all nationalities.



As an innovative scientific institution, the BfR offers family-friendly working conditions. For this, the BfR was awarded the "audit berufundfamilie®" certificate. The BfR guarantees the professional equality between women and men. Severely disabled people with equal aptitude are given special consideration and are only required to have a minimum level of physical aptitude.